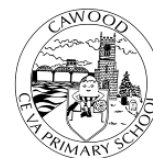


# CAWOOD CHURCH OF ENGLAND (VA) PRIMARY SCHOOL



## CCTV Privacy Notice (2023-2024)

Document Status			
<b>Date of next review</b>	May 4 <sup>th</sup> 2024	<b>Responsibility</b>	BMM
<b>Date of Policy Creation Version 1</b>	April 2020	Reviewed annually	
<b>Date of Policy Adoption by Governing Body</b>		<b>Responsibility</b>	Chair of the BMM
Reviewed		<b>Signed</b>	<i>Dr. R. Bibby</i>
<b>Method of Communication</b>			
Website, Server			

*This privacy notice has been written to inform members of the public, parents, pupils and staff of Cawood CE Primary School, about how and why we process their personal data in relation to CCTV.*

### Who are we?

Cawood CE Primary is a 'Data Controller' as defined by Article 4 (7) of the UK GDPR. This means that we determine the purposes for which, and the manner in which, your personal data is processed. We have a responsibility to you and your personal data and will only collect and use this in ways which are compliant with data protection legislation.

The school has appointed Veritau Ltd to be its Data Protection Officer (DPO). The role of the DPO is to ensure that the school is compliant with the UK GDPR and to oversee data protection procedures. Veritau's contact details are:

Schools Data Protection Officer  
Veritau Ltd  
County Hall  
Racecourse Lane  
Northallerton  
DL7 8AL

[schoolsDPO@veritau.co.uk](mailto:schoolsDPO@veritau.co.uk)  
01904 554025



*Please ensure you include the name of your school in all correspondence*

## **What information do we collect and why do we collect it?**

By using CCTV systems the school relays but does not store moving images of individuals located in the surveillance area at the front of the school.

The school may be able to identify those individuals by using other existing information.

The school operates CCTV for the following purposes:

- for safeguarding children,
- for the prevention and detection of crime.

Our lawful basis for processing your personal data is Article 6(1)(e) and 6(1)(f) respectively:

- 6(1)(e) - Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller – Safeguarding children.
- 6(1)(f) - Processing is necessary for the purposes of legitimate interests - prevention and detection of crime.

## **Who has access to your personal data?**

Your information contained within the images will only be viewed by employees of the school and there will be no recoding or storage of the images.

## **Who do we share your personal data with?**

There will not be any recording or sharing of the images.

## **How long do we keep your personal data for?**

The school will not retain any images.

## **Do you transfer my data outside of the UK?**

No

## **What rights do you have over your data?**

Under the UK GDPR, individuals have the following rights in relation to the processing of their personal data:

- to be informed about how we process your personal data. This notice fulfils this obligation,

If you have any concerns about the way we have handled your personal data or would like any further information, then please contact our DPO on the address provided above.

If we cannot resolve your concerns you may also complain to the Information Commissioner's Office (the Data Protection Regulator) about the way in which the school has handled your personal data. You can do so by contacting:

First Contact Team  
Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow Cheshire  
SK9 5AF  
[icocasework@ico.org.uk](mailto:icocasework@ico.org.uk) // 0303 123 1113