## Responsible Internet Use

We use the school computers and Internet connection for learning. These rules will help us to be fair to others and keep everyone safe.

- I must always keep my passwords secret and do not give them to anyone else.
- I always ask permission before using the Internet.
- I save work in my folder on the school network server.
- If I bring in a memory stick, I will have it checked for viruses before it is used.
- All e-mail to my class is read by my classteacher. I only e-mail people my teacher has approved and only use the class email address.
- The e-mail messages I send are polite and sensible.
- When sending e-mail, I do not give our personal information such as my home address or phone number, or arrange to meet someone.
- I ask for permission before opening an e-mail or an e-mail attachment sent by someone I do not know.
- I only use school approved search engines.
- I do not use Internet chatrooms or Social Networking sites at school.
- If I see anything I am unhappy with or I receive messages I do not like, I tell a member of staff immediately.
- I know that the school checks my computer files and monitors the Internet sites I visit.
- I understand that if I deliberately break these rules, I could be stopped from using the Internet

Please complete, sign and return

Child's Name: \_\_\_\_\_

## Child's Agreement

I have read and understand the school Rules for Responsible Internet Use. I will use the computer system and Internet in a responsible way and obey these rules at all times.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## Parent and Carer's Consent for Internet Access

I have read and understood the school rules for Responsible Internet use and give permission for my son / daughter to access them. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of the Internet facilities.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

